



Student Checklist for Dual Enrollment Registration

Checklist for First Time Dual Enrollment Student

_____ **Met the following requirements to participate in Dual Enrollment:**

- Current high school transcript
- A minimum 2.0 cumulative, unweighted GPA for most technical courses and a 2.5 GPA for academic & CIS, RPT, & HIT courses
- Current enrollment in 10th, 11th, or 12th grade in an eligible high school
- Selected courses must be at or above the 100 level.
- Met all prerequisite requirements as listed in the SSCC course catalog. Students must submit appropriate ACT, SAT, or college Accuplacer placement scores.

_____ **Submit the Shelton State admission application for the appropriate semester.**

Note: Select the Application Type: *Dual Enrollment*

_____ **Submit the Dual Enrollment Approval Form.**

- New students must upload an updated copy of the high school transcript.
- If requesting a math or english course, upload qualifying ACT scores that include the student's full name, test date(month/year), and regular test scores (NO superscores will be accepted). View the chart below for required placement scores.
- Student signatures are required after the form is submitted. Check the student email to sign.

_____ **Completed Accuplacer Placement Test**

Note: Take the Accuplacer **only** if student is taking math or english course and **does not** have the qualifying ACT/SAT scores.

Checklist for Returning Dual Enrollment Student

Returning students are not automatically reenrolled and must resubmit the dual enrollment approval form each semester. All steps below must be completed to be re-enrolled. If a student does not take a dual course for two consecutive terms, the student must reapply to the college as a dual enrollment student.

_____ **Submit the Dual Enrollment Approval Form.**

- If requesting a math or english course, upload qualifying ACT scores that include the student's full name, test date(month/year), and regular test scores (NO superscores will be accepted). View the chart below for required placement scores.
- Student signatures are required after the form is submitted. Check the student email to sign.

Placement Score Requirements for Math & English Courses				
	ACT	SAT	Accuplacer	Course Placement
ENGLISH	18	490	5	ENG 101-English Composition I
MATH	18	490	253	MTH 100-Intermediate College Algebra <i>*May also place into course with high school Algebra II final grade of A/B and a 2.75 GPA*</i>
	20	520	267	MTH 110-Finite Mathematics
	20	520		MTH 112-Precalculus Algebra <i>*Only when test score is paired with high school Algebra II final grade of A/B or Precalculus or Calculus grade of C*</i>
	22	540	267	MTH 112-Precalculus Algebra
	24	570		MTH 115-Precalculus Algebra & Trigonometry
	25	590		MTH 113-Precalculus Trigonometry
	27	630		MTH 125-Calculus I