



**SHELTON STATE COMMUNITY COLLEGE  
GUIDELINES FOR ATHLETIC HALL OF FAME**

**2021**

## **GUIDELINES FOR ATHLETIC HALL OF FAME 2021**

### **ARTICLE I – NAME AND JURISDICTION ESTABLISHMENT**

The name of this organization shall be the Shelton State Community College Athletic Hall of Fame (Heretofore referred to as “Hall of Fame”), a program under the jurisdiction of the Shelton State Community College Athletic Hall of Fame Selection Committee.

### **ARTICLE II – MISSION STATEMENT**

The Hall of Fame has been established to maintain the rich heritage and tradition of successful athletic programs at Shelton State Community College. In addition, it will serve as a means of recognizing and honoring the athletes, coaches, teams, and individuals who have made significant contributions to the athletic programs at Shelton State Community College and set high standards for others to emulate.

### **ARTICLE III – ATHLETIC SELECTION COMMITTEE**

The Hall of Fame Selection Committee shall govern the Hall of Fame.

#### **Hall of Fame Selection Committee Members:**

The committee shall include a total of seven members to include the following:

- a. Two (2) Members of SSCC Athletic Department
- b. Three (3) Members of SSCC Faculty and Staff
- c. Two (2) At-Large Members

The Shelton State Community College Leadership Team will select the persons to serve on the Hall of Fame Selection Committee.

### **ARTICLE IV – SELECTION CRITERIA**

Individuals and teams may be nominated from three categories. The nominee must be at least five (5) years removed from enrollment at Shelton State Community College.

- a. **Athlete:** Any person or team who distinguished himself, herself, or themselves in the field of athletics while enrolled at Shelton State Community College
- b. **Coach:** Any coach with at least five (5) years’ coaching experience (The nominee must be inactive and removed from the Shelton State Community College coaching staff for at least five (5) years. Criteria for consideration should be based on accomplishments that merit statewide recognition or other significant contributions to the athletic programs at Shelton State Community College.)

c. **Contributor:** An individual who has made outstanding contributions to the interscholastic athletic programs at Shelton State Community College, other than in the fields of coaching and student athletic performance

#### **ARTICLE V – INDUCTION CLASS SIZE**

The inaugural Hall of Fame will induct no more than seven (7) individuals and no more than one (1) team.

Subsequent classes of inductees shall not number more than three (3) per year.

#### **ARTICLE VI - NOMINATION REQUIREMENTS AND PROCEDURES**

To maintain the integrity of the Hall of Fame, the criteria below has been established for nominations. Nominees must exemplify the highest standards of sportsmanship, ethical conduct, and character. All candidates will be judged on their significant and/or long-term contributions to Shelton State Community College Athletics.

##### **a. Eligible Nominators**

1. Hall of Fame Selection Committee Members
2. Current or Former Shelton State Community College Administration, Faculty, or Staff
3. A Shelton State Community College Alumnus
4. A Shelton State Community College Community Member

##### **b. Nomination Form**

1. All entries must be submitted on the official Shelton State Community College Athletic Hall of Fame Nomination Form. The Nomination Form must be filled out accurately and completely to ensure consideration.
2. Forms shall be available through the Shelton State Community College Athletic Department or online at the SSCC website, [https://sheltonstate.formstack.com/forms/athletic\\_hof\\_nomination](https://sheltonstate.formstack.com/forms/athletic_hof_nomination).
3. The nomination form shall be completed and submitted to the Athletic Director by January 5, 2022, for consideration for induction in the current academic year. All nominations received must contain a current mailing address and contact information for the nominee or the nominee's family, if the nominee is deceased.

##### **c. Additional Requirements**

1. A Letter of Recommendation from the nominator
2. Additional letters of support from appropriate individuals who can validate or substantiate the information related to career performance at Shelton State Community College or contributions of the nominee made at SSCC.

3. A 5x7 photograph suitable for reproduction
4. Other supporting materials, newspaper articles, certificates, historical records, letters film footage, etc.

**d. Term of Nomination**

A nominee shall remain eligible for induction for five years following the initial nomination. The Athletic Director shall keep the nomination forms and information on file. After five years, a person may be re-nominated.

**e. Term of Induction**

Accepted nominees to the Hall of Fame will be lifetime members. However, in the unlikely event that a Hall of Fame member's good standing is called into question, the presiding Athletic Selection Committee will govern an inquiry and any necessary subsequent action.

**ARTICLE VII – ATHLETIC SELECTION COMMITTEE PROCEDURES**

**a. Meetings:** The Hall of Fame Selection Committee will meet each fall to select inductees based on the established criteria and each spring to review and plan for future events. However, additional meetings may be required to fulfill the duties and responsibilities of the Hall of Fame Selection Committee.

1. Consensus is required for all decisions regarding policy and procedure changes. (An opinion or position reached by a group as a whole.) If a consensus cannot be reached, a vote shall be taken requiring at least 51% for a decision.
2. A quorum shall be present in order for any business to be transacted. A quorum shall be defined as 51% of the committee members.

**b. Chairpersons:** The chairperson will be selected by the Shelton State Community College Leadership Team

**c Duties and Responsibilities**

1. Attend regularly scheduled, annual meetings
2. Annually evaluate nominees who fulfill requirements for consideration
3. Approve only those individuals who made significant and/or long-term contributions to the athletic programs at Shelton State Community College
4. Annually evaluate and update the policies and procedures of the Hall of Fame
5. Validate and approve all worthy candidates for induction
6. Keep confidential all Hall of Fame Selection Committee activity

**D. Voting Procedures**

1. The Hall of Fame Selection Committee will prescreen all nominations, and each committee member shall select a maximum of five (5) nominees he/she deems most worthy.
2. The committee members will then complete the Hall of Fame rubric for the nominees they deem most worthy candidates. All candidates who receive below 80 points on the Hall of Fame Rubric (100 maximum points) will be removed from the year's consideration.
3. However, candidates who scored at least 80 points must receive a vote of 51% from the selection committee to be submitted to the Shelton State Community College Leadership Team for induction approval.

#### **ARTICLE VIII – INDUCTION CEREMONY**

The Hall of Fame Induction Ceremony shall be held each year in conjunction with basketball home games. Ceremonies shall be conducted during half-time. There will be a perpetual display with all members of the Hall of Fame on display.

Each inductee and his/her/their family will be greeted at a welcome reception prior to the basketball game by the President of Shelton State Community College, Athletic Director, Athletic Staff, and the Selection Committee.

During the halftime ceremony, the inductees will be introduced and given a plaque. There will be reserved seating for the inductees, their sponsors, and families.

Required documents: biography, black/white or color 5x7 photo, and guest list

#### **ARTICLE IX – SPECIAL RECOGNITION FOR TEAM NOMINATIONS**

Each team member will be invited to attend the induction ceremony to be recognized along with having a designated seating area.

The following team accomplishments will be considered for special recognition: state, regional, national, and/or other outstanding team accomplishments.