Sign in to your myShelton account. On the Student tab, click on the **Electronic Payments/Refunds** button.

Sign in the screen below using your myShelton email address and password. Once entered, click **Sign In**.
After signing in, choose **Make Payment** below the balance amount.

Tuition charges are under **Pay by Term**, while *optional* Additional Items are shown in the lower section. Enter the amount to pay next to the correct term. The amount defaults to $0.00 automatically. Enter the amount to pay in this field.
Once the amount has been entered, scroll down to the bottom of the screen, and click **Continue** located underneath the Payment Total on the right-hand side of the screen.

![Payment Screen]

Select the payment method and click **Continue**. Payments may be made online by either Electronic Check or Debit/Credit Card. Follow the ensuing prompts to enter the necessary banking or credit/debit card information.

<table>
<thead>
<tr>
<th>Amount</th>
<th>$33.60</th>
</tr>
</thead>
<tbody>
<tr>
<td>Method</td>
<td>Credit or Debit Card</td>
</tr>
</tbody>
</table>

**Electronic Check** - Payments can be made from a personal checking or savings account.

**Debit and Credit Card** - We accept the following credit and debit cards.
Prior to submitting payment, a review page will display the information as listed below. A receipt will be sent to the Confirmation Email displayed. Once satisfied with the information, click Submit Payment.

Confirmation of payment will be displayed. If a confirmation screen does not appear, the payment was not completed. The confirmation may be printed by clicking Print in the lower right-hand corner.