



INTENT TO EMPLOY

Posting Date: June 27, 2018

Closing Date: July 11, 2018

POSITION: Staff Accompanist (Part-time)

POSITION AVAILABLE: August 2018

REQUIRED

- High School Diploma or GED certificate
- Piano skills adequate to play vocal repertoire appropriate for singers in the first three years of vocal study
- Piano skills adequate to play choral repertoire from the Baroque Period, Classical Period, Romantic Period, and 10th/21st Centuries
- Piano skills adequate to play musical theatre repertoire in a manner which is stylistically appropriate
- Ability to read open score choral parts for at least three voice parts
- At least three years of accompanist experience in choral and musical theatre repertoire

PREFERRED

- Bachelor's Degree

SALARY SCHEDULE PLACEMENT: \$30.00 per hour 19 hours or less per week

JOB DUTIES AND RESPONSIBILITIES:

- Serve as accompanist at Shelton Singers rehearsals and concerts throughout the year
- Serve as accompanist for music department voice students in voice lab
- Serve as accompanist at Terrific Tuesday concerts and vocal recitals, voice juries, or concerts/auditions/workshops in which voice students are required to perform
- Comply with policies of the Alabama Community College System and the College
- Participate in training activities as required
- Perform other duties as assigned by the supervisor

APPLICATION PROCEDURES: Shelton State Community College employment announcements and applications are available at sheltonstate.edu or by contacting the Office of Human Resources at 205.391.2272 or hr@sheltonstate.edu. The submission of a complete packet by the deadline is the sole responsibility of the applicant. No previous application files will be transferred for consideration of this position. No copies will be given of the application information submitted. Applicants must meet eligibility requirements to work in the U. S. at the time of appointment and must travel at their own expense.

APPLICATION REQUIREMENTS: A completed application packet consists of:

- ✓ A cover letter of application specifically detailing and relating the applicant's education, and experience to the qualifications, duties, and responsibilities of the position
- ✓ A hand signed Shelton State Community College employment application
- ✓ A current resume
- ✓ A copy of high school diploma, high school transcripts or GED certificate

Application materials must be mailed, emailed, or hand delivered to:

Office of Human Resources
Room 3605
Shelton State Community College
9500 Old Greensboro Road
Tuscaloosa, AL 35405

No faxed applications will be accepted. If you have questions, please call 205.391.2272.

APPLICATION DEADLINE: The deadline for submitting all application materials to the Office of Human Resources is **July 11, 2018 at 5:00 p.m.** Incomplete or late application packets will eliminate the possibility of an interview.

EEOC, E-VERIFY, BACKGROUND CHECK STATEMENTS:

Shelton State Community College is an equal opportunity employer. It is the official policy of the Alabama Community College System, that no person shall, on the grounds of race, color, disability, gender, religion, creed, national origin, or age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment.

Shelton State Community College will make reasonable accommodations for qualified disabled applicants or employees.

Shelton State Community College reserves the right to withdraw this job announcement at any time prior to the awarding.

More than one position in the same job classification may be filled from the applicants for this position should another vacancy occur during the search process.

Any offer of employment is contingent upon a satisfactory criminal background investigation. The applicant may be responsible for the cost of the criminal background investigation.

This employer participates in E-Verify.