SHELTON STATE COMMUNITY COLLEGES CAREER SERVICES CENTER

Location:    Martin Campus   Workforce Development Center
            FREDD Campus   Building 600 – Office 605
Telephone:  Martin Campus   391-5874/391-2204/391-2461
            FREDD Campus   391-2682
Hours:      Martin Campus   Monday through Thursday 7:30-6:00 and Friday 7:30-12:00
            FREDD Campus   Monday and Thursday 8:00-12:00 and 1:00-3:00

Planning Your Career Path

- Visit Shelton State Community College’s Career Services Center 😊
- Check the Career Services web page often for career information (www.sheltonstate.edu)
  Click on Current Students/Career Services Center

- Sign up for Orientation 101
- Identify your work interests, leisure interests, personality, skills, and work values (FOCUS 2)
  Given in Orientation 101 class or weekly in the Career Services Center by appointment
- Explore career options

- Choose your plan of study
- Keep your grades up
- Upgrade computer skills continuously
- Take courses to improve communication skills (writing, speech, etc.)

- Join and take an active role in student/college professional organizations
- Participate in community service - Volunteer

- Check with the Center to make sure you have a marketable resume
- Set up an appointment for a mock interview with our InterviewStream program
- Apply for part time and/or summer jobs preferably in your field of study

- Set your goal to complete your plan of study with a technical certificate or graduate with a 2 year AA/AS/AAS degree

- Visit your Career Services Center often 😊

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