

Register Online Now!



SHELTON STATE
COMMUNITY COLLEGE

First Class Pre-K at C.A. Fredd Campus

will be accepting online applications into the
lottery drawing for enrollment until **July 1, 2019.**

<https://alprek.asapconnected.com>

August 2019 Pre-K at SSCC Fredd Campus : Projected Timeline for Registration and Enrollment

- **June 19, 2019 - July 1, 2019: Online Registration**

Families may enter the lottery drawing for enrollment through July 1. Any family registering after July 1 will be added to the waitlist after those registering during this window.

- **July 2, 2019: Random Selection Lottery Drawing**

Selections will be marked in the registration system, and notification calls and emails will begin. Families/students will fall into one of the two following categories:

- Pending - eligible for enrollment after parent/guardian verification; OR
- Waitlisted - if their name is not drawn for immediate enrollment

- **July 2, 2019 - July 12, 2019: Verification**

Pending status families (those chosen in the random lottery drawing for enrollment) must accept or decline enrollment by July 12, 2019, at noon.

- If a family declines enrollment, the NEXT student on the waitlist will be moved to “pending” status and contacted for enrollment confirmation.

- **July 15, 2019: Final Class Rosters**

Families/students listed as “pending” who have accepted enrollment will be marked as “complete” and moved to a class roster. Students who register after this time will be placed at the end of the waitlist.

**HELP
AVAILABLE
ONSITE!**



ALABAMA DEPARTMENT OF
Early Childhood
Education



Assisting Parents/Guardians With First Class Pre-K Pre-Registration

There are families with barriers to completing an online pre-registration process. These are the very families whose children we most need to reach and serve. Therefore, we must be prepared to offer supports to help them successfully complete the pre-registration process. We have kept this in mind and have limited how much typing is required, offered more drop-down choices, and eliminated the need to enter any codes or school names.

Below are some suggestions for providing additional support:

- Post flyers about pre-registration in such places as the public library, the health department, pediatricians' offices, the school board office, local elementary schools, the local school system website, and in apartment complex offices. Provide copies of the illustrated *Pre-Registration Process Guide* wherever flyers are posted.
- Advertise and host *Pre-K Pre-Registration Night* events at the local school board office, elementary school, public library, trailer park, apartment complex, etc. and have laptops/computers set up for parents/guardians to use to complete the pre-registration process. Have EL teachers and Pre-K teachers on hand to assist those who have trouble.
- Have laptops/computers set up in your Pre-K program's office area for parents/guardians to come in and use to complete the pre-registration process. Provide copies of the illustrated *Pre-Registration Process Guide* for them to follow. It is also helpful if this station is set up in close proximity to a receptionist or secretary who can provide assistance when needed.
- Remember that where there is a will, there is a way. Families who receive food stamps and other types of federal financial support complete online applications for these programs.

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1

NOTE: If you already have an email address, skip to step 5. You must have a valid email address to pre-register.

If you do not already have a valid email address, open a Chrome, Safari, Firefox, Internet Explorer, or other web browser on a computer, tablet, laptop, or smartphone.



2

In the address field at the top of the screen, type in *accounts.google.com/signup* and hit Enter.

Enter your First and Last Name in the displayed fields.



3

Type your desired username under Choose your username. Your email address will be your username followed by "@gmail.com" which is already typed for you. Enter a password for your Gmail account under both Create a password and Confirm your password.

Enter your birth date and gender in the fields provided. Skip to the bottom and click Next step. Scroll to the end of the *Privacy and Terms* and click I Agree.



4

You may be asked to verify your account. If so, enter a phone number and indicate whether you wish to receive a verification code by a text message or voice phone call, then click Continue.

When you receive the verification code, enter it and click Continue. You will receive a welcome message stating your newly created email address.



5

To begin pre-registration, open a Chrome, Safari, Firefox, Internet Explorer, or other web browser on a computer, tablet, laptop, or smartphone.

Note: As you fill in pre-registration information, type carefully using correct capital and lowercase letters. The information you enter will go directly into our database.



6

In the address field at the top of the screen, type in *alprek.asapconnected.com* and hit Enter. (Do not use "www" in the address.) You will see the First Class Pre-K Online Pre-Registration welcome page. Carefully read the information provided, then click the link at the bottom to go to the next page.



7

Read the additional information provided carefully, then select the Create An Account button. Each family may create only one account.

Fill in required fields about your family with correct information. *An error message will display if all required fields are not completed. Those with red asterisks beside them are required.*

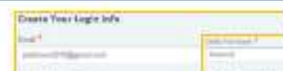
You may upload proof of residence (current utility bill or copy of lease or mortgage). If you do not, you must deliver a copy to each school/program for which you pre-register.



8

At the Create Your Login Info section, enter a valid email address and create a password for your Pre-Registration Account.

Next, provide the First Name of the child you are pre-registering as it appears on the Birth Certificate. You may pre-register an eligible sibling by clicking the *Add Another Child* button. Click Next.



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9 Fill in required fields about the child with correct information. You will repeat this process for each child you are pre-registering. Note that you may upload a copy of your child's birth certificate. If you do not, you must deliver a copy as proof of age to each school/program for which you pre-register. When fields are complete, click Next.



10 After you have entered information for each child you are pre-registering, you will be asked to carefully review what you have entered, and will be given the opportunity to edit and correct any mistakes. Please ensure that names and addresses have been entered correctly. Click the Select button at the bottom of the screen to begin selecting the schools/programs for which you wish to pre-register.



11 Carefully read the directions provided for selecting schools/programs. Select one or more counties from the green drop-down menu at the top left of the screen, then scroll down to view the list of schools/programs available in the county or counties you selected. Note that the program type and address of each school/program is provided.



12 Click the Register Now button beside each school/program you are interested in having your child attend. After each selection, you will have the opportunity to continue selecting schools/programs or to check out. After all desired programs have been selected, click the button to proceed to Checkout.



13 On the Pre-Registration Summary page, read the information provided and make corrections as needed. Then click the Continue Checkout button at the bottom of the page.



14 If you wish, click the Print Confirmation button to keep a record of your pre-registrations. To finalize your pre-registration, you must click the Log Out button at the bottom of the confirmation page. Once this is done, you will receive an email confirmation of your pre-registration.



15 **What happens next?**
All First Class Pre-K programs will hold their random drawings between the dates of March 1st and 31st. Programs will draw names to fill their available positions, then continue drawing names to determine the order of names to go on the waiting list. During the week of April 16th, families will receive emails notifying them of their child's pending (selected for an available position) or waitlisted status for each program they selected. This notice will go to the email address provided at pre-registration. For each program in which the child was chosen for an available position, the parent/guardian should contact the director of the program to accept or decline the position.



We appreciate your interest in having your child participate in Alabama's nationally recognized First Class Pre-K Program!

