HOW TO SIGN IN TO MY SHELTON

1. Go to myShelton. mysheltonssb.sheltonstate.edu

2. Click “Sign In”.

3. Type your User ID and PIN, and Click the Login button.
   a. USER ID: S number, 9 digits beginning with a S. For example S12345678. IMPORTANT: The “S” must be capitalized.
   b. When logging in for the first time, your PIN will be your 6 digit date of birth (MMDDYY). It must be changed by user when logging in for the first time. The message tells you that your PIN has expired. Re-enter your DOB (Old PIN) and create a new PIN. It can be any combination of letters and numbers.
   c. You will also be prompted to create a security question. This will be used if you forget your PIN at a later date.
   d. If you have logged in previously and changed your PIN but cannot remember it, click on Forgot PIN?
4. You should now see a menu similar to this. Click on the Student tab.