Shelton State Community College will receive sealed bids in its Purchasing Office until 3/19/2014 at 2:00 PM for the items described in the bid invitation. Bids will be publicly opened and read aloud in the Volkert Conference Room, Room #3605A.

**SUBMIT BID PROPOSAL TO:**

Bid Number **8-14-SS**  
Attention: Judy Johnson  
Shelton State Community College  
9500 Old Greensboro Road  
Tuscaloosa, AL 35405

Page  Contents

2-3  General Conditions and Instructions to Bidders

4-5  Specifications

6  Bid Proposal Form

7  Bid Certificate

8-9  State of Alabama Disclosure Statement

10  Attachment

"No Bid" Responses Are Requested
GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS

1. All bids are to be in sealed envelopes with the above bid number and opening on the outside of the envelope. All forms should be completed and included in the sealed envelope. Mark your bid to the attention of Judy Johnson, Purchasing Officer.

2. Only written modifications to proposals will be accepted.

3. Bidders may submit proposals on any one or all items listed. However, the College reserves the right to select and purchase individual items.

4. All bid prices are to be quoted F.O.B. Shelton State Community College, Tuscaloosa, Alabama.

5. The College reserves the right to accept or reject any bid or part thereof and waive informalities that may be deemed in the best interest of the College.

6. References in the specifications to name brands, catalogue numbers, etc., are for identification purposes only and in no way are intended to eliminate or discourage the offering of substitute items which equal the specifications.

7. If quotations are offered on substitute items, the bidder must include catalogues/brochures with complete descriptions and manufacturers' specifications.

8. Guarantees/warranties are to be furnished by the vendor as provided by the manufacturer.

9. Bid prices are not to include tax. Tax exemption certificates furnished upon request.

10. All items are to be free from defects in material and workmanship. If items are defective or damaged or do not meet the specifications, they are to be replaced immediately by the vendor at no additional cost to the college.

11. Quantities listed on the specifications sheet are believed to be correct. However, the college reserves the right to alter or vary the quantities for a period of ninety (90) days from the bid opening.

12. No payments on partial shipments will be made until all items have been received in good condition.
13. No bid may be withdrawn after the scheduled closing time for receipts of bids for a period of thirty (30) days.

14. Any and all damages caused to the College by the successful bidder will be repaired promptly at no cost to the College.

15. This proposal is to be made without connection with any other person, company, or parties making a bid or proposal and is to be in all respects fair and in good faith, without collusion or fraud.

16. The contractor must comply with all federal, state, county and city laws regarding license fees and agreements.

17. The contractor must comply with Alabama Act 2011-535 and agrees to submit an Affidavit of Alabama Immigration Law Compliance as well as an E-Verify Memorandum of Understanding.

18. Nonresident Bidder Information: Act Number 2001-637 of the 2001 Alabama Legislature, which became effective on May 21, 2001, and is codified as Code of Alabama, Section 39-3-5, provides as follows:

Section 1: In the letting of public contracts in which any state, county or municipal funds are utilized, except those contracts funded in whole or in part with funds received from a federal agency, preferences shall be given to resident contractors, and a non resident bidder domiciled in a state having laws granting preference to local contractors shall be awarded Alabama public contracts only on the same basis as the nonresident bidder’s state awards contract to Alabama contractors bidding under similar circumstances; and resident contractors in Alabama, as defined in Section 39-2-12, be they corporate, individuals or partnerships, are to be granted preference over nonresidents in awarding of contracts in the same manner and to the same extent as provided by the laws of the state domicile of the nonresident.

Section 2: A summary of this law shall be made a part of the advertised specifications of all projects affected by this law.
SPECIFICATIONS

Please bid on the items listed on pages 4-5, or equivalent, for Shelton State Community College.

Charges for postage/handling/delivery should be included in the bid price.

Shelton State reserves the right to purchase any additional quantity of the above referenced item for a period of at least three hundred sixty-five days (one year) following the bid opening date.

If you have general bid questions, please contact Judy Johnson at 205.391.2238.

For questions regarding the bid specifications, please contact Ronnie Guy 205.391-2441.

CERTIFICATION PURSUANT TO ACT NUM. 2006-557

ALABAMA LAW (SECTION 41-4-116, CODE OF ALABAMA 1975) PROVIDES THAT EVERY BID SUBMITTED AND CONTRACT EXECUTED SHALL CONTAIN A CERTIFICATION THAT THE VENDOR, CONTRACTOR, AND ALL OF ITS AFFILIATES THAT MAKE SALES FOR DELIVERY INTO ALABAMA OR LEASES FOR USE IN ALABAMA ARE REGISTERED, COLLECTING, AND REMITTING ALABAMA STATE AND LOCAL SALES, USE AND/OR LEASE TAX ON ALL TAXABLE SALES AND LEASES INTO ALABAMA. **BY SUBMITTING THIS BID, THE BIDDER IS HEREBY CERTIFYING THAT THEY ARE IN FULL COMPLIANCE WITH ACT NO. 2006-557. THEY ARE NOT BARRED FROM BIDDING OR ENTERING INTO A CONTRACT PURSUANT TO 41-4-116, AND ACKNOWLEDGES THAT THE AWARDED AUTHORITY MAY DECLARE THE CONTRACT VOID IF THE CERTIFICATION IS FALSE.**
PLEASE SEE ATTACHED
FOR BID SPECIFICATIONS
BID PROPOSAL FORM

Proposal of ______________________________________________
(COMPANY NAME)

of ______________________________________________________
(CITY AND STATE)

Hereinafter, called "Bidder," a corporation, organized and existing under the laws of the State of ________________, a partnership, or an individual doing business as:

__________________________________________________________

TO:  Shelton State Community College
      9500 Old Greensboro Rd.
      Tuscaloosa, AL  35405
      Attn: Judy Johnson

BID PRICE $__________________________

FEDERAL IDENTIFICATION # ___________________________
I hereby affirm I have not been in any agreement or collusion among bidders or prospective bidders in restraint of freedom of competition, by agreement to bid at a fixed price or to refrain from bidding, or otherwise.

_______________________________________
Firm or Company Name

_______________________________________
Address

_______________________________________
City, State and Zip Code

_______________________________________
Telephone Number       Fax Number

_______________________________________
Name of Company Representative
(Please Print)

_______________________________________
Signature of Company Representative

BID CERTIFICATE MUST BE NOTARIZED

Sworn and subscribed before me this the _________ day of ________________,
20____.

_______________________________________
Notary Public

_______________________________________
Date my commission expires
STATE AGENCY/DEPARTMENT | TYPE OF GOODS/SERVICES | AMOUNT RECEIVED
--- | --- | ---

Have you or any of your partners, divisions, or any related business units previously applied and received any grants from any State Agency/Department in the current or last fiscal year?

- Yes
- No

If yes, identify the State Agency/Department that awarded the grant, the date such grant was awarded, and the amount of the grant.

STATE AGENCY/DEPARTMENT | DATE GRANT AWARDED | AMOUNT OF GRANT
--- | --- | ---

1. List below the name(s) and address(es) of all public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF PUBLIC OFFICIAL/EMPLOYEE | ADDRESS | STATE DEPARTMENT/AGENCY
--- | --- | ---
2. List below the name(s) and address(es) of all family members of public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the public officials/public employees and State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

<table>
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<tr>
<th>NAME OF FAMILY MEMBER</th>
<th>ADDRESS</th>
<th>NAME OF PUBLIC OFFICIAL/ PUBLIC EMPLOYEE</th>
<th>STATE DEPARTMENT/ AGENCY WHERE EMPLOYED</th>
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If you identified individuals in items one and/or two above, describe in detail below the direct financial benefit to be gained by the public officials, public employees, and/or their family members as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

Describe in detail below any indirect financial benefits to be gained by any public official, public employee, and/or family members of the public official or public employee as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

List below the name(s) and address(es) of all paid consultants and/or lobbyists utilized to obtain the contract, proposal, request for proposal, invitation to bid, or grant proposal:

<table>
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<tr>
<th>NAME OF PAID CONSULTANT/ LOBBYIST</th>
<th>ADDRESS</th>
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By signing below, I certify under oath and penalty of perjury that all statements on or attached to this form are true and correct to the best of my knowledge. I further understand that a civil penalty of ten percent (10%) of the amount of the transaction, not to exceed $10,000.00, is applied for knowingly providing incorrect or misleading information.

Signature ___________________________ Date ____________

Notary's Signature ___________________________ Date ____________ Date Notary Expires ____________

Act 2001-945 requires the disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals to the State of Alabama in excess of $5,000.
ATTACHMENT

The following are minimum specifications for CNC Milling Machine:

<table>
<thead>
<tr>
<th>Specification</th>
<th>Value</th>
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<tbody>
<tr>
<td>X axis</td>
<td>30 in.</td>
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<tr>
<td>Y axis</td>
<td>12 in.</td>
</tr>
<tr>
<td>Z axis</td>
<td>16 in.</td>
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<tr>
<td>Table size</td>
<td>47.75 x 10.5 in.</td>
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<tr>
<td>Load capacity</td>
<td>1,000 lbs.</td>
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<tr>
<td>Spindle speed</td>
<td>6,000 rpm</td>
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<tr>
<td>Spindle Taper</td>
<td>CAT 40</td>
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<tr>
<td>Rapid Traverse Rate</td>
<td>400 IPM (X, Y, &amp; Z axis)</td>
</tr>
<tr>
<td>Machine Weight</td>
<td>4,240 lbs.</td>
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<tr>
<td>Number of Tools (cap.)</td>
<td>10</td>
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<tr>
<td>Retention Studs</td>
<td>24</td>
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<tr>
<td>Spindle Motor</td>
<td>7.5 HP</td>
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<tr>
<td>Flood Coolant</td>
<td>5 gal. cap.</td>
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<tr>
<td>Set of Manuals</td>
<td>Programming, Operating, Tooling, Maintenance, Electrical</td>
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</tbody>
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TO INCLUDE:

- Conversational and EIA/ISO Programming
- USB Port
- 15 inch Color Monitor
- Chip Conveyer/Auger
- Rigid Tapping
- Work Light
- Control Simulator
- Training
- Programmable Coolant Nozzle

TOOLING TO INCLUDE:

- Parlec CAT 40 End Mill Holders - 2 - 3/8 in. 2 - ½ in.
- Parlec Drill Chuck Holder - 2
- Jacobs Drill Chuck K3 - 2
- Jacobs Chuck Arbor - 2

Shipping and installation to include all necessary steps for delivery, placement, and wiring of machine for 230 volt hook up
### SUMMARY SHEET

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<tr>
<th>VENDOR</th>
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