Shelton State Community College
Enrollment Services

Fax 205.391.3910 ♦ Email admissions@sheltonstate.edu
This form may be emailed or faxed.

All applicants must complete this form. **Residency guidelines are set by the Alabama Community College System**.

Please read the following statements and check <u>one</u> statement that applies to you.

1. _____ I qualify as an in-state student, based on one of the following:
   - I support myself financially, and I (or my spouse) have lived in the state of Alabama for at least twelve months.
   - I am a dependent student, and my supporting person has lived in the state of Alabama for at least twelve months.
   - I graduated from an Alabama high school or obtained a GED in the state of Alabama within three years of this application.

2. _____ I am currently considered an out-of-state student. I **do not** meet the guidelines for Alabama resident tuition but am aware that I can reapply once I have met the guidelines. Requests for change of residency status can be made only during the drop/add period for that semester. **An out-of-state student cannot attain residency status by attending school for twelve months in the state of Alabama.**

3. _____ I have currently lived in the state of Alabama for less than twelve months. However, I certify that I have more substantial connections with the State of Alabama than with any other state.

If #3 is selected, you may be eligible for in-state residency if ONE of the following applies to you. You are required to provide documentation to Enrollment Services for certification before the in-state tuition rate is official.

1. Payment of Alabama state income taxes as a resident
2. Transient student classified as an in-state resident at a public Alabama college or university
2. Ownership of a residence or rental property in the state
3. Full-time employment in the state (self, spouse, or supporting person)
4. Voter registration and voting in the state
5. Member of the United States military on full-time active duty stationed in Alabama (self, spouse, or supporting person)
6. Accredited member of a consular staff assigned to duties in Alabama
7. Residence in Lowndes County or Noxubee County in Mississippi

FOR ENROLLMENT SERVICES OFFICE USE ONLY:

According to State Board Policy 801.01: Admission: All students must provide one primary form of documentation or admission to Alabama Community Colleges. All international students must provide an acceptable VISA. Applicant has provided the following:

☐ One Primary Form of Documentation Type: _____

☐ Acceptable VISA

Signed _____ Date: _____
Enrollment Services Office Representative

Upon enrolling at Shelton State, I assume an obligation to conduct my academic affairs in a manner compatible with the standards of academic honesty established by the College. If I neglect or ignore this obligation, I understand disciplinary action will be taken. Students are expected to abide by the *Standard College Policies, Schedule of Classes,* and *SSCC College Catalog/Student Handbook* while attending Shelton State.

I understand I will not be able to register for classes for the second semester of attendance until ALL admissions documents are on file. I certify the statements on this application are true and complete to the best of my knowledge. I understand falsification of information could result in dismissal or disciplinary action. I understand that if I fail to honor my obligation for payment, including penalties and fines, Shelton State Community College will use legal means to collect the amount due. I understand all applicable refund and withdrawal policies are explained in the catalog, schedule, and College website.

By signing below, I certify I understand and will comply with all statements listed above and all College policies. I consent to electronic communication (email) from Shelton State Community College and understand email is the primary form of communication.

Printed Full Name _____

Signature of Student _____ Date _____

Student ID Number _____