Internships 2015

At Alabama Credit Union, we want you to feel good about your future. We are committed to providing internship opportunities to expose future leaders to the Credit Union Movement, and are seeking candidates for our 2015 Intern Class.

This placement opportunity is in the administrative department at corporate headquarters in Tuscaloosa, Alabama. The role of the Intern position is to prepare candidates for future work, educational, and citizenship responsibilities through education and experience. Interns will gain real world experience and knowledge of project management working in an active Credit Union environment. Opportunities are available in the following functional areas:

Information Technology
Human Resources
Multimedia Production
Vehicle & Property Maintenance
Lending
Accounting
Member Care Center
Project Management

Start Date/Duration:
This internship is part-time (approximately 37.5 hours per week) and temporary (8 weeks). Work hours are Monday-Friday, June 8 through July 31, 2015.

Interns will:
- Attend classes created to provide an edge in personal development
- Serve on a community service project team that will focus on achieving measurable outcomes, to be determined by the team
- Provide friendly, accurate service to all members and employees.
- Occasionally, interns may be required to travel to area branches.

Intern Qualifications
Successful Intern candidates will display the following:
- **A desire to get it right:** to uphold ACU’s high service standards when working with members and co-workers; to go all-out in completing your work correctly, and to fix problems when they occur.
- **An “I’ve got your back” attitude:** All of our employees should carry out their jobs with the end result on our members and co-workers in mind. We will also rely on you to complete projects that benefit our employees and members. You have only eight weeks to learn from us, and we want to know that you can get the most out of it; great punctuality and attendance are expected in order to make this happen.
- **A wish to make others smile:** Courtesy, tact, and diplomacy; good oral and written communication skills so that you may confidently and competently share knowledge; and good organizational skills will support this.
- **Never settling for less:** We seek individuals who are pushing the envelope on their own personal and professional development.
- **A history of engaging your world:** Positively impacting your community through service, and a desire to get involved to create positive experiences for others are advantageous.
- Proficiency in computer applications, including Microsoft Word, Excel, and web-based applications. Experience with PowerPoint and Prezi are desirable.
- Ability to see, talk, sit, stand, push, pull, reach, grasp, use fine motor coordination of the hands; and lift and carry up to 10 pounds regularly (all placements), 25 pounds routinely, and 50+ pounds occasionally (select positions)

Want to feel good about your career? Please apply for an Intern position no later than Sunday, March 8, 2015. Applications will be accepted online at [www.alabamacu.com/careers](http://www.alabamacu.com/careers) until that time.